

## *Student Learning Outcomes Committee Minutes December 14, 2021, 1:00 – 2:15 pm*

### Moorpark College Mission Statement

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

### SLO Committee Charter:

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Course and Program Outcomes, General Education Student Learning Outcomes, Student Service Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing all outcomes for courses, programs, and services; and
- Document all outcomes, processes and results for accreditation

Position	Name	Present	Position	Name	Present	Position	Name	Present
Co-chair	<b>Ruth Bennington</b>	<b>x</b>	Chemistry/Earth Sciences	<b>Rob Keil</b>		Mathematics	<b>Laurel Drane</b>	<b>x</b>
Co-chair	<b>Oleg Bepalov</b>	<b>X</b>	Child Development	<b>Shannon Coulter</b>		Media Arts & Comm. Studies	<b>Jamie Whittington Studer Jill McCall (ALT)</b>	<b>x</b>
Academic Senate President	<b>Erik Reese</b>		Counseling	<b>Trevor Hess</b>		Performing Arts	<b>Nathan Bowen</b>	<b>X</b>
Dean	<b>Priscilla Mora</b>	<b>x</b>	EATM	<b>Brenda Woodhouse</b>		Physics/Astronomy/ Engineering/Comp. Sci.	<b>Loay Alnaji</b>	<b>x</b>
SLO Coordinator	<b>Rachel Beetz</b>	<b>x</b>	English/ESL	<b>RyanKenedy/Sydney Sims</b>		Social Sciences	<b>Christian Beam/ Hugo Hernandez</b>	
ACCESS	<b>Sile Bassi</b>		EOPS	<b>Marnie Melendez/ Esmeralda Camarena</b>	<b>x</b>	Student Health Center	<b>Alison Case Barton</b>	<b>x</b>
Athletics/Health Education/Kinesiology	<b>Brock Cushman</b>		Health Sciences	<b>Olga Myshina</b>		Visual Arts	<b>Erika Lizée</b>	<b>x</b>
Behavioral Sciences	<b>Dani Vieira Julie Campbell (ALT)</b>		Library	<b>Jackie Kinsey</b>	<b>X</b>	World Languages		
Business/Accounting/CNSE/ CIS/Hospitality	<b>Vacant</b>		Life Sciences			Associated Students		

Meeting Calendar Fall 21 2 <sup>nd</sup> Tuesday 1:00 pm	Meeting Calendar Spring 22 2 <sup>nd</sup> Tuesday 1:00 pm
09/14/2021	01/11/22
10/12/2021	02/15/22
11/09/2021	03/15/22
12/14/2021	04/12/22

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**AGENDA**

Topic	Discussion/Comments	Action
<b>1. Announcements and Comments 1:06</b>	The Student Health Center will be closed from Dec.16 and re-open on Jan. 10. Please share list of county mental health resources.	
<b>2. Vote on remote meetings under the Brown Act</b>	Vote must be taken for each meeting.	Committee votes to continue to meet remotely pursuant to amended Brown Act due to public health safety. Marnie Melendez motions for approval, Alison Case Barton seconds. No oppositions or abstentions. Motion passes.
<b>3. Approval of November 9, 2021 Minutes</b>		Priscilla Mora motions to approve minutes. Motion seconded by Erika Lizee. No oppositions or abstentions, motion passes.
<b>4. Goals for 2021/2022 (see attached)</b>	SLO Committee Goals 1-5 reviewed. Changes/corrections made to 4 and 5. There was a discussion regarding differences between SLO and CLO. Rachel shared link to <a href="#">SLO handbook</a> for reference and clarification.	Alison Case Barton motions to approve goals as amended. Motion seconded by Jamie Whittington-Studer. None opposed or abstained, motion unanimously approved.
<b>5. SLO Coordinator Report</b>	Rachel attended Performing Arts dept meeting and had an office hour at end of meeting for questions. Fall assessments are due Dec 17, calls will be made in mid-January, please let her know if a discipline needs extra time. She received many emails re: eLumen and inputting assessments. Her office hours are 12/16-17 from 10 am-12 pm. She attended 2 Tech Review sessions and made additional updates. Dept representative should be reporting back to depts/disciplines.	
<b>6. Student Services Learning Outcomes Update</b>	Some people on this committee worked on list of student services offered at MC and worked on re-creating SLOs for student services; method to assess was mostly by survey. They worked on narrative analysis, including results by gender, ethnicity, and modality. Every student service has been done. We were previously flagged by ACCJC but are now in compliance for student services, the process will need to be continued annually.	
<b>7. eLumen Update (see attached)</b>	Oleg presented CLO/PLO Demo spreadsheet which is in SharePoint. Chair or discipline lead can fill out spreadsheet. Committee discussed when annual narrative should be done. Oleg Bepalov and Rachel Beetz will be available to present the proposal to Academic Senate in January. Committee discussed bullet point #3:	Priscilla Mora motions that the initial SLO narrative be due on May 1, 2022. (May

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	confirm how often CSLOs should be assessed (20% of courses assessed each year for five-year cycle? PSLOs assessed annually?) Oleg mentioned the possibility of flexibility within a 5-year cycle where chairs have discretion as to when they want to analyze each course or should it be more prescriptive in that it should be 20% each year. Oleg noted that there seems to be more preference towards flexibility. Priscilla Mora expressed concern about total flexibility, and suggested a minimum standard of 20%. May 1 would be the annual deadline; programs should complete 20% of courses for year. Regarding the narrative prompt questions (discussion item 2), Marnie Melendez suggested there should be a question that allows for equity feedback in keeping with goals. The actual narrative questions may not need to be approved by Academic Senate. Narrative questions can be discussed at the next meeting.	1 <sup>st</sup> will be the deadline each year.) Oleg Bepalov seconds the motion. Vote is taken and motion carries unanimously.  Oleg Bepalov motions that programs complete at least 20% of course analyses each year. Alison Case-Barton seconds. Motion passes unanimously, none opposed or abstained.
8. Other:		
9. Adjourned: 2:29 pm		

## eLumen Discussion Items

- Figure out what date the narrative should be due annually. Either sometime in spring 2022 or fall 2022 to ensure we have 100% of reports submitted in time for ISER as evidence. Prioritize finding a time when chairs are not working on competing deadlines like schedules, program plans, etc.
- Finalize the two narrative question prompts (one for CSLO, one for PSLO). These can be changed easily like we do with the program plan Strategic Direction questions.
- Confirm how often CSLOs should be assessed (20% of courses assessed each year for the five year cycle? PSLOs assessed annually since that's easier?)
- Bring back to January SLO Committee+ meeting to hopefully vote on the above processes
- Present at Senate at Feb/Mar
- Present at April Flex (and Rachel to make a short video)
- Rachel to add to SLO handbook
- Connect with PD Committee about possible integration in PD schedule

## SLO Committee Goals 2021-2022

**Goal #1:** Assist in the implementation of eLumen for SLO assessment

**Goal #2:** Define the process for inclusion of SLOs in new and updated courses and programs

**Goal #3:** Create course, program, and institutional learning outcome template, including timelines

**Goal #4:** Support ongoing development and analysis of Course Learning Outcomes (CLO) and Student Service Learning Outcomes (SSLO) (ongoing)

**Goal #5:** Develop recommendations for processes and venues where reflection(s) and analysis of CLO data could take place, including consideration of equity outcomes